

## **THE JOHN RANDOLPH HAYNES AND DORA HAYNES FOUNDATION**

### **2018-2019 Haynes Lindley Doctoral Dissertation Fellowship Guidelines**

THE HAYNES FOUNDATION, which supports social science research into policy issues that impact the Los Angeles region, invites proposals for its **2018-2019 Haynes Lindley Doctoral Dissertation Fellowships (due date is February 1, 2018)**. The Fellowships are designed to encourage well-conceived and imaginative research into the pressing economic, social, policy or political issues that impact Los Angeles. Graduate students enrolled at institutions and programs awarding the Ph.D. in the social sciences in the greater Los Angeles area (i.e., the California Institute of Technology, the Claremont Graduate University, the Pardee-RAND Graduate School, the University of California, Los Angeles, the University of California, Irvine, the University of California, Riverside, and the University of Southern California) are eligible for the awards. Grants will be made to the institution on behalf of the student for subsequent disbursement. More than one student may apply from each institution; some institutions may receive more than one award, some none.

#### AWARD USE

**Up to eight (8) awards of \$20,000 each** will be announced in **April/May 2018** and available for one year of work toward completion of the dissertation (field work, research or writing may be covered). Applicants must have had their dissertation proposals accepted and be working with their faculty advisors as of the date that the applications are due to be submitted to the Foundation. The universities may add to these awards, but they should clearly be designated as “Haynes Lindley Doctoral Dissertation Fellowships.” The Fellowship awards are not renewable.

#### REPORTING

**A 3-4 page report to the Foundation, outlining the recipient’s work during the period of the award and the dissertation’s key findings is due at the Foundation office no later than August 1, 2019. At the same time, the recipient is requested to complete a one-page on-line form, Notice of Final Report (NFR). Awardees will automatically receive a copy of a link to this form shortly before the due date. In addition, on or about February 1, 2021 (18 months after the final report due dates), the Foundation will request that the recipient submit a one-page on-line Self-Assessment Form (SAF) describing the impact of the recipient’s work on public policy and on the recipient.**

#### EVALUATION CRITERIA

We are seeking proposals that address economic, social, policy, or political problems that impact the Los Angeles region, defined as the five-county area of Los Angeles, Orange, San Bernardino, Riverside, and Ventura. A broader geographic scope will be considered if an important part of the research impacts the Los Angeles region. We are open to a wide range of specific topic areas within that broad category. Proposals can address either immediate policy concerns or can provide basic research that would underlie future policy efforts. **The criteria for selection are: 1) the relevance of the proposal to the mission of the Foundation, 2) the significance of the project for the scholarly field and its potential impact on public policy 3) the quality of the academic record of the applicant, 4) the applicant’s demonstrated ability to conduct research within set time frames, 5) the relevance of the project to the applicant’s future professional growth and success.** These attributes should be addressed in the description of the project and in the letter of recommendation. The Foundation expects

proposals to be clearly written, to the greatest extent possible without academic jargon. Proposals should be written for the layperson, informed but not necessarily familiar with terms of art used only within fields and sub-fields of academia.

#### APPLICATION PROCEDURE

**Five copies (formerly fifteen copies)** and one PDF copy of the Dissertation Fellowship application *must be received at the Foundation office no later than 3:00 p.m. on Thursday, February 1, 2018*. Each of the five application packets *must include, in the following order*:

- A one-page cover sheet, setting out the title of the proposal, the PI/proposer's name, mailing address, telephone, email, institution, and faculty advisor's name, mailing address, and email address.
- A six-page proposal, double-spaced in 12-point type face. The proposal should state the research problem, the project goals and the methods to be used.
- A one-page bibliography listing *key* sources of direct relevance to the dissertation topic.
- A two-page condensed personal resume.
  
- Under separate cover, a PDF copy of a **one page letter of recommendation** from the applicant's faculty advisor, single-spaced in 12-point typeface. The letter should reference the applicant's name and the title of the proposal and should be sent electronically in PDF format to [info@haynesfoundation.org](mailto:info@haynesfoundation.org).
  - *In the letter of recommendation, the advisor should include the advisor's estimate of the dissertation completion date. The letter will also serve as a written indication of institutional support.*

Applicants should "bundle" these materials (**do not include the faculty advisor's letter of recommendation, which is to be emailed as a PDF separately by the faculty advisor as described above**) in five separate packets with a cover page listing address, telephone number and email address where they can be reached. Please do not staple or bind the materials in any way: rather, separate the bundles with large paper clips. In addition, a copy should also be sent electronically in both PDF and in Word formats. **Regular, courier or overnight mail is recommended. Hand-delivery is discouraged.**

Applicants are also advised to contact the development/advancement office on their particular campus (see list below). These offices can advise and assist the candidate in preparing and forwarding the application to the Haynes Foundation.

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| • Cal Tech:                              | Katie L. Alheim – <a href="mailto:kalheim@caltech.edu">kalheim@caltech.edu</a>      |
| • Claremont Graduate University:         | Kevin Riel – <a href="mailto:Kevin.Riel@cgu.edu">Kevin.Riel@cgu.edu</a>             |
| • Pardee-RAND:                           | Rachel Swanger - <a href="mailto:swanger@rand.org">swanger@rand.org</a>             |
| • University of California, Irvine:      | Heather Fessler - <a href="mailto:hfessler@uci.edu">hfessler@uci.edu</a>            |
| • University of California, Los Angeles: | Stephanie Dyas - <a href="mailto:sdyas@support.ucla.edu">sdyas@support.ucla.edu</a> |
| • University of California, Riverside:   | Bryan Carlson – <a href="mailto:bryan.carlson@ucr.edu">bryan.carlson@ucr.edu</a>    |
|  | Cassie Riger – <a href="mailto:cassie.riger@ucr.edu">cassie.riger@ucr.edu</a>       |
| • University of Southern California:     | Meredith Drake Reitan – <a href="mailto:mereditd@usc.edu">mereditd@usc.edu</a>      |
|  | Megan Goulding – <a href="mailto:mgouldin@usc.edu">mgouldin@usc.edu</a>             |
|  | Hossein Pourmand – <a href="mailto:hpourman@usc.edu">hpourman@usc.edu</a>           |

NOTICE and QUESTIONS

Awards will be announced two to three months after the proposal due date. **For general information, please refer to the list of FAQs (Frequently Asked Questions) on the Foundation's website.** You may call or write William J. Burke, Administrative Director, The John Randolph Haynes and Dora Haynes Foundation, 888 West Sixth Street, Suite 1150, Los Angeles, California 90017-2737, (213) 623-9151 or email at [bburke@haynesfoundation.org](mailto:bburke@haynesfoundation.org), with a copy to [info@haynesfoundation.org](mailto:info@haynesfoundation.org).

August 2017