

THE JOHN RANDOLPH HAYNES AND DORA HAYNES FOUNDATION

2010-2011 Doctoral Dissertation Fellowship Guidelines (Revised Feb. 2010)

THE HAYNES FOUNDATION, which supports social science research into policy issues that impact the Los Angeles region, invites proposals for its 2010-2011 Doctoral Dissertation Fellowships. The Fellowships are designed to encourage well-conceived and imaginative research into the economic, social, policy or political issues that impact Los Angeles. Graduate students enrolled at institutions awarding the Ph.D. in the social sciences in the greater Los Angeles area (i.e., the California Institute of Technology, the Claremont Graduate University, the Pardee-RAND Graduate School, the University of California, Los Angeles, the University of California, Irvine, the University of California, Riverside, and the University of Southern California) are eligible for the awards. Grants will be made to the institution on behalf of the student for subsequent disbursement and graduate schools will be asked to waive tuition and fees for Fellowship recipients. More than one student may apply from each institution; some institutions may receive more than one award, some none.

AWARD USE

Up to twelve awards of \$20,000 each will be announced in late April 2010 and will be available for one year of work toward completion of the dissertation (field work, research or writing may be covered). Applicants must have had their dissertation proposals accepted and be working with their faculty advisors as of the date that the applications are due to be submitted to the Foundation. The universities may add to these awards, but they should clearly be designated as “Haynes Foundation Doctoral Dissertation Fellowships.” The Fellowship awards are not renewable. A 3-4 page report to the Foundation, outlining the recipient’s work during the period of the award, is due at the Foundation office no later than August 1, 2011. **Moreover, the Foundation recognizes that, in many cases, the dissertation will not be completed by this due date. Therefore, the Foundation requests that the recipient summarize key findings in 1 – 2 pages and submit to the Foundation when the dissertation is complete.**

EVALUATION CRITERIA

We are seeking proposals that address economic, social, policy, or political problems that impact the Los Angeles region, defined as the five-county area of Los Angeles, Orange, San Bernardino, Riverside, and Ventura. A broader geographic scope will be considered if an important part of the research impacts the Los Angeles region. We are open to a wide range of specific topic areas within that broad category. Proposals can address either immediate policy concerns or can provide basic research that would underlie future policy efforts. The criteria for selection are: 1) the relevance of the proposal to the mission of the Foundation, 2) the significance of the project for the scholarly field and its potential impact on public policy 3) the quality of the academic record of the applicant, 4) the applicant’s demonstrated ability to conduct research within set time frames, 5) the relevance of the project to the applicant’s future professional growth and success. These attributes should be addressed in the description of the project and in letters of

recommendation. The Foundation expects proposals to be clearly written, to the greatest extent possible without academic jargon. Proposals should be written for the layperson, informed but not necessarily familiar with terms of art used only within fields and sub-fields of academia.

APPLICATION PROCEDURE

Fifteen copies of the Dissertation Fellowship application *must be received at the Foundation office no later than 3:00 p.m. on February 11, 2010*. **Each of the fifteen application packets *must include, in the following order:***

- A six-page proposal, double-spaced in 12-point type face. The proposal should state the research problem, the project goals and the methods to be used.
- A one-page bibliography listing *key* sources of direct relevance to the dissertation topic.
- Two letters of recommendation; one *must* be from the applicant's faculty advisor. *The advisor should provide her/his estimation of the dissertation completion date. This letter also serves as a written indication of institutional support. The letters may not be sent under separate cover. They may be sealed if that is the author's preference, but the author should include 15 copies of the letter in the sealed envelope.*
- A two-page condensed personal resume.

Applicants should "bundle" these materials (**including the letters of recommendation, as described above**) in 15 separate packets with a cover page listing address, telephone number and email address where they can be reached. Please do not staple or bind the materials in any way: rather, separate the bundles with large paper clips. In addition, a copy should also be sent electronically in both PDF and in Word formats.

QUESTIONS

You may call or write William J. Burke, Administrative Director, The John Randolph Haynes and Dora Haynes Foundation, 888 West Sixth Street, Suite 1150, Los Angeles, California 90017-2737, (213) 623-9151 or email at bburke@haynesfoundation.org.